

## **Microscope Shipping Instructions**

If your UNITRON<sup>®</sup> microscope needs to be returned to UNITRON or your distributor for repairs, please observe the following instructions:

- All microscopes should be covered with a plastic bag prior to repackaging.
- Repackage the microscope in the original Styrofoam shipping carton. If the Styrofoam carton is no longer available, place inside a crush resistant sturdy shipping carton with the instrument completely wrapped in bubble wrap and fill all remaining spaces with Styrofoam chips or additional bubble wrap. <u>DO NOT use newspaper or tissue paper</u>.
- On our *Return Merchandise Authorization Form (RMA Form)*, give a brief description of the problem and the name of a person to contact if necessary. Please be sure all information is legible, including the name, address, telephone number, contact person, and description of problem.
- The microscope or component should be sent post prepaid and insured. We recommend shipping by UPS, FEDEX, DHL or other commercial carriers. We <u>do not</u> recommend the U.S. Postal Service.

NEVER ship the microscope on its side. ALWAYS ship the microscope in an upright position.

## **INSTRUCTIONS FOR STEREO MICROSCOPES**

Z10, Z850, Z730, FS30, ZSB, ZST, and FSB Microscope Series

- Remove microscope head from yoke or stand.
- Remove eyepieces and replace with eyepiece caps if available. If eye caps are not available, make sure eyepieces are secured in microscope head via bubble wrap.
- The stereo head should be returned only if it is part of the problem i.e.: if you are having trouble with the illumination, the stereo head does not need to be returned.
- Follow ALL instructions on top of page.

## **INSTRUCTIONS FOR INVERTED MICROSCOPES**

RMM2 Rollscopes, VERSAMET, UNIMET, NEOMET, and EXAMET Microscope Series

PLEASE CALL FOR INSTRUCTIONS 1-631-543-2000